

ALL INDIA TENNIS ASSOCIATION

ELECTION GUIDELINES FOR ELECTION OF PRESIDENT

1. President

President shall mean President as defined in the Constitution of AITA.

2. Manner of Election:

- (1) President of AITA shall be elected by secret ballot.
- (2) Election shall be held at the Special General Meeting (SGM) in accordance with the procedure prescribed and eligibility as per Constitution of AITA.

3. Electoral College:

- (1) Each Voting Member shall have votes as provided in the Constitution of AITA.
- (2) For the purpose of sub-clause (1), each Voting Member shall adhere to the relevant clauses for "VOTING" in the Constitution.

4. Returning Officer

The Hon. Secretary General of AITA has nominated Adv Surinder Goel as Returning Officer for conduct of Election of President.

5. Nomination of Candidate:

Nominations, scrutiny of nominations by Returning Officer, valid nominations, letter of consent, and related matters shall be in accordance with the Constitution of AITA. Nomination can be made, by any affiliated unit, or its authorized representative.

Nomination for the office of the President shall be made by any four affiliated members with voting rights.

Every candidate contesting the election should send a letter of consent. No nomination is valid without letter of consent.

Nominations and Letter of Consent must reach by close of office hours on 20th Jan 2017 at the following address:-

All India Tennis Association
R K Khanna Tennis Association
DLTA Complex
1 Africa Avenue
New Delhi - 110029

Nominations and consent of candidate will also be accepted by e-mail to Lata in AITA Office at lata@aitatennis.com.

6. Withdrawal of candidature:

- (1) Each candidate whose nomination has been found valid on scrutiny shall be entitled to withdraw his/her candidature by the close of office hours on 27th Jan 2017.
- (2) Notice of withdrawal of candidature shall be submitted, either by the candidate himself/herself or by a person duly authorized by him/her in writing.
- (3) Notice of withdrawal of candidature shall be final and shall not be allowed to be cancelled.
- (4) The Returning Officer shall accept the notice of withdrawal if he is satisfied as to the genuineness of the notice.
- (5) As soon as may be after 11.00 a.m. on 28th Jan 2017, the Returning Officer shall prepare the final list of contesting candidates and hand over the same to Hon. Secretary General.
- (6) The names of the contesting candidates shall be arranged in alphabetical order according to English alphabets.

7. Uncontested Returns; and Contested Elections

- (1) Where the number of contesting candidates for the post of President is only one (1), the contesting candidate shall be deemed to be duly elected unopposed.
- (2) Where the number of contesting candidates for the post of President is more than one (1) a poll shall be taken by secret ballot.
- (3) The names of contesting candidates on the ballot paper shall appear in alphabetical order according to English alphabets.

8. Poll

- (1) Each contesting candidate can nominate one person, (if he/she so desires), only, to be present at the Poll (Poll Station).
- (2) Each voter shall be required, before he is supplied with a Ballot paper, to give his/her signature on the authenticated copy of the list used by the Returning Officer for taking the poll.
- (3) The voter shall record his/her vote on the ballot paper in secrecy in a voting compartment specially provided for the purpose at the polling station.
- (4) The voter shall record his/her vote on the ballot paper by placing a tick mark (✓) against the name of the candidate of his/her choice, and any other mark, like (x) etc or word, placed on the ballot paper by him/her shall render the ballot paper liable to rejection.
- (5) The tick mark (✓) to indicate the vote shall be placed by the voter only by means of article specifically provided for the purpose by the Returning Officer, and a ballot paper marked otherwise by means of any pen, ball point pen, etc by the voter shall render the ballot paper liable to rejection.
- (6) The ballot paper marked by a voter shall be deposited by him/her in a ballot box specially prepared and sealed by the Returning Officer and placed at such a conspicuous place in the polling station that it shall be constantly visible to all present in the polling station.
- (7) The Returning Officer shall close the poll at the appointed hour, however, all those voters who are present at the polling station at the appointed

closing hour shall be entitled to vote even if the poll proceedings have to be continued for some more time.

- (8) After all the voters referred to in sub-clause (7) have voted, the Returning Officer shall close the ballot box and shall not permit thereafter any person to vote.

9. Counting of Votes:

- (1) The Returning Officer shall take up the counting of votes as soon as may be after the polling is complete.
- (2) Each contesting candidate can nominate one authorized representative and he/she shall be entitled to be present at the place of counting of votes.
- (3) The votes validly cast for each of the contesting candidates shall be counted and recorded in the descending order of the votes so cast for each candidate.
- (4) The Returning Officer shall thereafter ascertain the result of counting and, the candidate who has secured the maximum No. of votes in the said descending order, shall be deemed to have been duly elected to the post.

10. Declaration of Results:

The name of contesting candidate who shall be deemed to have been elected at the election shall be declared as having been duly elected, by the Returning Officer at the Special General Meeting (SGM).

11. Overrider

All matters of Nominations, Voting, Eligibilities / Disabilities and other related matters shall be governed by the Constitution of AITA.