



19th ITF/OS Southern & East Asian Regional Coaches Conference by BNP Paribas

Hong Kong
29-31 October 2018



Fact Sheet

Organisers: The ITF in conjunction with the Asian Tennis Federation (ATF) and the Hong Kong Tennis Association (HKTA) with the support of BNP Paribas and Olympic Solidarity.

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Hong Kong Tennis Association
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Hong Kong

Telephone: +852 2794 1791 / 2336 0287
Fax: +852 2338 7749
E-mail: RCC@tennishk.org
Website: <http://www.tennishk.org>

Official Hotel/Venue: **Option 1:**
Hong Kong Sports Institute (Conference Venue with limited rooms available)
25 Yuen Wo Road, Shatin,
Hong Kong
Tel: +852 2681 6888
Fax: +852 2695 4555
Website: <http://www.hksi.org.hk>
E-mail: RCC@tennishk.org

Option 2: (only available once Option 1 is full, transport will be provided and approx. 6 minutes by car)
Regal Riverside Hotel (rooms only)
34-36 Tai Chung Kiu Road, Shatin,
Hong Kong
Tel: +852 2649 7878
Website: <https://www.regalhotel.com/regal-riverside-hotel/en/home/home.html>
E-mail: RCC@tennishk.org

Programme:

Sunday 28 October	Official arrival day
Monday 29 October to Wednesday 31 October	Regional Coaches Conference
Thursday 1 November	Official departure day

Presentations will be mainly made in English and translation will be available for English, Mandarin and Cantonese. Confirmed speakers to date include Mats Merkel (GER), Irene Chichmarova (BLR), Belinda Colaneri (AUS), Dave Miley (ATF), Hayato Sakurai (JPE), Jonathan Stubbs (ITF) and Riaan Kruger (ITF). A more detailed programme showing additional speakers and topics will be available from August 2018.

Cost:

Full package price based on sharing a twin room:	US\$420 per person
Full package price based on a single room:	US\$500 per person
Conference only package:	US\$350 per person

The full package includes:

- Transfers between Hong Kong International Airport (HKIA) and the official hotel on the official arrival and departure days
- Accommodation for 4 nights at the Hong Kong Sports Institute / Regal Riverside Hotel, including opening cocktail and a closing dinner
- 4 buffet breakfasts, 3 buffet lunches, 3 buffet dinners
- Daily coffee breaks for each full day of the Conference
- The Conference "Welcome pack"



The Conference only package includes:

- 3 buffet lunches, opening cocktail and a closing dinner
- Daily coffee breaks for each full day of the Conference
- The Conference “Welcome pack”

ITF entry fee: Each attendee must pay an ITF entry fee of US\$50 to cover additional Conference expenses, which should be paid in cash at registration on site.

Eligible participants: The Conference is open to all coaches in Asia. There is no limit to the number of entries per National Association. All entries must be submitted on the official entry form and be approved by the relevant National Association.

Entries:

Entry deadline: Friday 21 September 2018

Entry process: Please visit the following page, fill in the Registration form (PDF file) for the Conference and send to the official Conference email address:
<http://www.tennishk.org/en/coaches/workshops-seminars>

Entries to: RCC@tennishk.org

Deposit: US\$150 per person payable in advance is required to secure your entry and is **non-refundable** in case of “no-show”

Payment: Deposit payments can only be made by credit card, please complete the information required listed in the entry form and send to HKTA for further processing.

Balance payments are payable in cash or by credit card at registration on Sunday 28 October 2018. Payments are only permitted in either **US dollars or HKD**. Should you wish to pay in full in advance you may do so by bank transfer only.

Cancellations: Deadline: **Monday 15 October 2018**

No refund of the deposit will be made for any cancellations after this date, but National Associations are permitted to replace one coach (of the same sex) for another.

Visa requests: All requests for a visa letter should be sent to Mr. PW Tam at the Hong Kong Tennis Association (e-mail: RCC@tennishk.org ; tel: +852 2336 0287).

Nearest airport: Hong Kong International Airport (HKIA) which is approximately 47kms away from the official hotel.

Airport transfers: Transportation between Hong Kong International Airport (HKIA) and the official hotel will be arranged by HKTA on the official arrival and departure days ONLY, details to be confirmed. If participants choose to arrive and/or depart on other dates, they will have to make their own way to the hotel. The cost of a private taxi from Hong Kong International Airport is approximately US\$42 one way and the train is approximately US\$9 (from airport station to Fo Tan station, journey time is around an hour).

Other: For other Conference information, please visit:
<https://en.coaching.itftennis.com/conferences/regional/southern-east-asia.aspx>

